

# TAC MEETING MINUTES

## TECHNICAL ADVISORY COUNCIL A Subcommittee of the Commission on Technology

Friday, May 20, 2016  
10:00 AM - 10:30 AM

ARIZONA SUPREME COURT  
Administrative Office of the Courts  
1501 W. Washington  
Phoenix, AZ 85007

AudioConference: 602-452-3288 2035#

### MEMBERS PRESENT

Mohyeddin Abdulaziz (*Nate Marler\**, proxy)  
Ron Bitterli\*  
Jay Dennis\*  
Jennifer Gilbertson\*  
Karl Heckart, *Chair*  
RJ Hurley\*  
Laura Johnston\*  
Randy Kennedy\*  
Cary Meister (*Nick Felber\**, proxy)  
Jared Nishimoto\*  
Jayne Pendergast\*  
Kyle Rimel\*  
Carlos Solano\*

### GUESTS

### MEMBERS ABSENT

Jackie Barrett\*

### AOC STAFF

Richard Blair\*, *ITD*  
Stewart Bruner, *ITD*  
Rod Franklin\*, *ITD*  
Steve Gavette\*, *ITD*  
Steele Price, *ITD*  
Jason Shumberger, *ITD*

\* indicates appeared via telephone

# TAC MEETING MINUTES

## WELCOME, INTRODUCTIONS, AND OPENING REMARKS

Karl Heckart

Karl Heckart, chair of the Technical Advisory Council (TAC), called the special, single-topic meeting to order at 10:05 a.m. He conducted a roll call of all those present on the phone. Staff confirmed that a quorum existed.

## REVIEW/ APPROVAL

### MINIMUM SECURITY REQUIREMENTS TABLE

Karl Heckart

Karl reminded members of the purpose of the special meeting and related table changes made following the May 6 TAC meeting. He reminded members that agreement to the standards is a wholly separate issue from implementing them. The chair stated a proposed direction of dividing the standards into two categories based on their criticality then requiring critical items to be addressed within 90 days of ratification and non-critical items to be addressed within 180 days. He also proposed a gap analysis be completed within 90 days to identify appropriate timelines for any non-critical standards that pose implementation issues for courts. No objections were raised. The presentation to Commission on Technology (COT) for their consideration June 3 will include the multiple-phase implementation approach.

Members and AOC technical representatives discussed the technical details and appropriate criticality level for the following controls: 1.1, 1.5, 2.3, 2.6, 2.13, 4.14a, and 4.16. Staff noted modifications to the wording and criticality indicators during the discussion. The table will be updated to reflect the results of discussion before COT.

## MOTION

**A motion was made and seconded to approve the minimum standards table, as modified based on discussion, for recommendation to the Commission on Technology. The motion passed unanimously.**

With no further topics on the agenda, the chair entertained a motion to adjourn the meeting at 10:40 a.m.

## Upcoming Meetings:

June 3, 2016 (COT)  
August 5, 2016

AOC – Conference Room 119  
AOC – Conference Room 230

## MEETING ADJOURNED

10:40 AM